

**MANDATORY DISCLOSURE BY INSTITUTIONS RUNNING AICTE APPROVED ENGINEERING/TECHNOLOGY/PHARMACY PROGRAMMES TO BE INCLUDED IN THEIR RESPECTIVE INFORMATION BROCHURE, DISPLAYED ON THEIR WEBSITE AND TO BE SUBMITTED TO AICTE EVERY YEAR LATEST BY 31<sup>st</sup> DECEMBER TOGETHER WITH ITS URL**

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

**"The information has been provided by the concerned institution and the onus of authenticity lies with the Institution and not on AICTE."**

<b>I) NAME OF THE INSTITUTION</b> Address including telephone, Fax, e-mail	NCP College of Polytechnic. Ambala Road-Jagadhri, Distt. Yamuna Nagar- 135 003 Ph. No. 01732-247247, Fax : 01732-247247 <a href="mailto:ncpmsdl55@gmail.com">ncpmsdl55@gmail.com</a>			
<b>II) NAME &amp; ADDRESS OF THE PRINCIPAL</b> Address including telephone, Fax, e-mail	Dr. Sachin Gupta, Principal NCP College of Polytechnic Ambala Road-Jagadhri, Distt. Yamuna Nagar- 135 003 Ph. No. 01732-247247, Fax : 01732-247247 <a href="mailto:ncpmsdl55@gmail.com">ncpmsdl55@gmail.com</a>			
<b>III) NAME OF THE AFFILIATING UNIVERSITY/ BOARD</b>	State Board of Technical Education Haryana, Panchkula .			
<b>IV. GOVERNANCE</b>				
❖ Members of the Board and their brief background	Please see Appendix-I			
❖ Members of Academic Advisory body	Please see Appendix-II			
❖ Frequency of the Board Meetings and Academic Advisory Body	Four meetings of the Board and Academic Advisory Body will be held in a year.			
❖ Organizational chart and processes	Please see Appendix-III			
❖ Nature and Extent of involvement of faculty and students in academic affairs/ improvements	The faculty & student's representatives will be involved in various Committees such as Sports, Cultural Affairs, Mess etc.			
❖ Mechanism/Norms & Procedure for democratic/good Governance	Feedback from Students will be taken on the specified format.			
❖ Student Feedback on Institutional Governance/faculty performance	Student feed back will be taken in this regard at the end of each session.			
❖ Grievance Redressal mechanism for faculty, staff and students	The staff can put their grievances before the Principal/Dy. Director and if they are not satisfied they can approach the Chairman, Board of Governors.			
<b>V. PROGRAMMES</b>				
❖ Name of the Programmes approved by the AICTE	Diploma in Civil Engineering Computer Engineering Mechanical Engineering Chemical Engineering DMLT Fashion Designing			
❖ Name of the Programmes accredited by the AICTE	Not yet <b>(N.A.)</b>			
❖ For each Programme the following details are to be given:				
• Name	Computer, Mechanical, Civil, Chemical Engg. ,DMLT, Fashion Designing			
• Number of seats	Civil Engineering - 30 Computer Engineering - 30 Mechanical Engineering - 30 Chemical Engineering -60 Fashion Designing - 30 Medical Lab Tech -120			
• Duration	03 Years			
• Admission during the last three years	<b>Branch</b>	<b>No. of admission in 2019-20</b>	<b>No. of admission in 2020-21</b>	<b>No. of admission in 2021-22</b>
	<b>Comp Eng.</b>	48	07	32

	<b>DMLT</b>	53	54	60	
	<b>Mech. Engg.</b>	15	05	07	
	<b>Electrical Engg.</b>	20	07	00	
	<b>Civil Engg.</b>	20	01	00	
	<b>Chemical Engg.</b>	00	00	20	
• Fee ( Tuition)	Rs. 24000/- Per Year				
• PlacementFacilities	Yes				
• Campus placement in last three years	<b>Branch</b>	<b>No. of Students in 2019-20</b>	<b>No. of Students in 2020-21</b>	<b>No. of students in 2020-22</b>	
	<b>Comp Eng.</b>	08	11	07	
	<b>DMLT</b>	-	-	22	
	<b>Mech. Engg.</b>	12	11	08	
	<b>Electrical Engg.</b>	04	12	10	
	<b>Civil Engg.</b>	15	18	10	
❖ Name and duration of Programme (s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status oftheir AICTE approval. If there is foreign collaboration, give the following details:	No				
<b>Details of the Foreign Institution/University</b>					
• Name of theUniversity/Institution	NA				
• Address	NA				
• Website	NA				
• Is the Institution/University Accredited in its HomeCountry	NA				
• Ranking of the Institution/University inthe HomeCountry	NA				
• Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit ofhigher studies in India and abroad and job both within and outside the country	NA				
• Nature ofCollaboration	NA				
• Conditions of Collaboration	NA				
• Complete details of payment a studenthas to make to get the full benefit of collaboration.	NA				
❖ For each Collaborative/affiliated Programme give the following:					
• Programme Focus	NA				
• Number of seats	NA				
• AdmissionProcedure	NA				
• Fee	NA				
• PlacementFacility	NA				
• Placement Records for last three years with minimum salary, maximum salary and average salary	NA				
Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated16 <sup>th</sup> May,2005.	NA				

<b>VI. Faculty</b>	
❖ Branch wise list faculty members:	Dr. Sachin Gupta, PRINCIPAL Mr. Rahul, Chemical Engg Ms. Abaha, Computer Engg Ms. Onam, Mechanical Engg Ms. Sonal MLT Mr. Tinesh Chand Chemical Engg
• Permanent Faculty	Ms. Annu, Computer Engg Ms Swati MLT Ms. Deepa Rani Chemical Engg Ms. Garima, Computer Engg Mr. Dhoom Singh, MLT Ms Ayushi Garg, Computer Engg Ms. Kajal MLT Mr. Lovkesh Kumar, Mechanical Engg Ms Bhawna, Mechanical Engg Mr. Kunal Chemical Engg Ms Sonia MLT Ms Sharda Sharma Civil Engg. Mr. Rahul Rohilla MLT Ms. Nidhi Civil Engg Ms Pallavi, Computer Engg Mr Mohit Kumar, Chemical Engg Mr Pankaj Computer Engg Mr Sahil Gupta Computer Engg Mr. Prikshit MLT Mr. Satkumar, Civil Engg Ms Saloni MLT Ms Chaya Sharma MLT Mr. Jai parkash Mechanical Engg Ms Tahira Civil Engg Ms. Sweta Priya, Civil Engg Mr. Karamjit Singh, Electrical Engg Ms Diksha Computer Engg
• Visiting Faculty	Mr. Deepak Kumar Mr. D.K Sharma Mr. Mohinder Singh
• Guest Faculty	No
• Student/Teacher Ratio	840/32=26
❖ Number of faculty employed and left during the last three years.	Employed : Left :
<b>VII. PROFILE OF PRINCIPAL WITH QUALIFICATIONS ,TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED</b>	

1. Name	Dr. Sachin Gupta
2. Date of Birth	21-10-1977
3. Educational Qualification	
4. Work Experience	
• (Teaching/Research)	19 years.
• Industry	06 Months
• Others	-
5. Area of Specializations	Industrial & Mechanical Engineering
6. Subjects teaching at	
• Under Graduate Level	Computer Engineering
• Post Graduate Level	
7. Research guidance	
Masters	No. of papers published in • National Journals - • International Journals - • Conferences -
Ph.D.	No. of papers published in • National Journals - 04 • International Journals - 04 • Conferences -02
8. Projects Carried out	Guided Masters Degree students
9. Patents	-
10. Technology Transfer	-
11. Research Publications	09
<b>VIII. FEE</b>	
❖ Details of fee, as approved by State fee Committee, for the Institution.	Rs. – 24000/-
❖ Time schedule for payment of fee for the entire Programme.	Semester-wise
❖ No. of Fee waivers granted with amount and name of students.	-
❖ Criteria for fee waivers/scholarship.	Poor and deserving students whose family income is less than Rs. 2,50,000/- are proposed to be granted financial assistance to partially meet their educational expenses.
❖ Estimated cost of boarding and Lodging in Hostels.	Rs.45,000/- p.a. including mess charges on Actual basis
<b>IX. ADMISSION</b>	
❖ Number of seats sanctioned.	Civil Engineering - 30 Computer Engineering - 30 Mechanical Engineering - 30 DMLT -120 Chemical Engineering -60 Fashion Designing -30
❖ Number of students admitted under various categories each year in the last three years.	2019 – 197 2020 –125 2021 –197
❖ Number of applications received during last two years for admission under Management Quota and number admitted.	The course has been started w.e.f. session 2008 itself and all the students have been admitted who have applied in this category.
<b>X. Admission Procedure</b>	
❖ Mention the admission test being followed, name and address of the Test Agency and its URL (website).	Diploma Entrance Test Conducted by Haryana State Counseling Society, Panchkula (Haryana) website : <a href="http://www.techeduhry.nic.in">www.techeduhry.nic.in</a>
❖ Calendar for admission against management/vacant seats:(As per Haryana State Counselling Society)	
- Last date for request for applications.	
- Last date for submission of application.	
- Dates for announcing final results.	

- Release of admission list (main list and waiting list should be announced on the same day)	Admission schedule for the next year will be hosted in the website in due course.
-Date for acceptance by the candidate (time given should in no case be less than 15 days)	
- Last date for closing of admission.	
- Starting of the Academic session.	
- The waiting list should be activated only on the expiry of date of main list.	
- The policy of refund of the fee, in case of withdrawal, should be clearly notified.	

<b>XI CRITERIA AND WEIGHTAGES FOR ADMISSION</b>	
❖ Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc.	See DTE Information Broucher: <a href="http://www.techeduhry.nic.in">www.techeduhry.nic.in</a>
❖ Mention the minimum level of acceptance, if any.	No minimum level of acceptance has been prescribed for the Entrance Test. Only the merit is criteria in the respective category.
❖ Mention the cut-off levels of percentage & percentile scores of the candidates in the admission test for the last three years.	Please refer point V of the Mandatory Disclosure.
❖ Display marks scored in Test etc. and in aggregate for all candidates who were admitted.	<b>N.A.</b>

(Item No I - XI must be given in information brochure and must be hosted as fixed content in the website of the Institution.)

(The Website must be dynamically updated with regard to XII–XV.)

<b>XII APPLICATION FORM</b>	
❖ Downloadable application form, with online submission possibilities.	The Application Form has been hosted in Website. <a href="http://www.nationalpolytechnic.co.in">www.nationalpolytechnic.co.in</a>
<b>XIII List of Applicants</b>	
❖ List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.	
<b>XIV RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS</b>	
❖ Composition of selection team for admission under Management Quota with the brief profiles of members (This information be made available in the public domain after the admission process is over)	Principal HOD Sr. Lect
❖ Score of the individual candidates admitted arrange in order of merit	
❖ List of candidates who have been offered admission.	Please see appendix-VII
❖ Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates.	
❖ List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.	
<b>XV INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE</b>	

<b>LIBRARY:</b>	
➤ Number of Library books/Titles/Journals available (Programme-wise)	Titles : 1329, Volumes : 18213 National & International Journals: 26
➤ List of online National/International Journals subscribed.	Being subscribed shortly.
➤ E-Library facilities	Yes
<b>LABORATORY: (For each Laboratory )</b>	
➤ List of Major Equipment/Facilities	Please see Annexure – VI of Compliance Report
➤ List of Experimental Setup	Please see Annexure – VI of Compliance Report
<b>COMPUTING FACILITIES:</b>	
➤ Number and Configuration of Systems	190(P-4)
➤ Total number of systems connected by LAN	All
➤ Total number of systems connected to WAN	All
➤ Internet bandwidth	300 Mbps
➤ Major software packages available	APP- 20 SYSTEM- 3
➤ Special purpose facilities available	All the systems are connected with Internet & the whole is Air conditioned.
<b>WORKSHOP:</b>	The workshop comprises of Fittings, Carpentry, Foundry & Machine Shops, which are fully equipped with latest equipments.
• List of facilities available	The Computer Lab. & Library is Air Conditioned, Language Lab to develop the skills of the student. The boys and girls have separate hostel accomodation. Separate common rooms for boys and girls are available. Deluxe buses for hazzle free comuting by the students and staff from nearby areas.
▪ Games and Sports Facilities	The Institute has facilities for Cricket, Badminton, Volleyball, Football, Hockey, Track & field events and Indoor games.
▪ Extra Curriculum Activities	The Institute has organized Talent Hunt-2007, Junoon-2007, Debate Competitions, Declamations, Painting & Rangoli Competitions & Personality Development Programs & special communication classes.
▪ Soft Skill Development Facilities	Yes
▪ Number of Class rooms and size of each	Yes
▪ Number of Tutorial rooms and size of each	
▪ Number of laboratories and size of each	
▪ Number of drawing halls and size of each	
▪ Number of Computer Centres with capacity of each	
▪ Central Examination Facility, Number of rooms and capacity of each.	Sufficient accommodation for 3-year examination.
<b>TEACHING LEARNING PROCESS</b>	
• Curricula and syllabi for each of the Programmes as approved by the University.	As per State Board of Tech. Education, Haryana
• Academic Calendar of the University	As per State Board of Tech. Education, Haryana
• Academic Time Table	Please see Appendix-IV
• Teaching Load of each Faculty	Please see Appendix- V
• Internal Continuous Evaluation System and place	Practicals, Seminars, Sessional Exams, Projects etc.
• Students' assessment of Faculty, System in place.	Yes.

## Appendix-1

### MEMBERS OF BOARD OF GOVERNORS OF THE INSTITUTE WITH THEIR BRIEF BACKGROUND

S. No	Name	Position	Qualification	Telephone Numbers	E-mail	Address
01.	<b>SH.RAJ KUMAR LUTHRA</b>	Chairman	<b>Graduate</b>	<b>9355121324</b>	<b>ncpmsdl55@gmail.com</b>	<b>Luthra Agri farm, Jagadhri</b>
02.	<b>Sh. Vipin Manocha</b>	Vice Chairman	<b>L.L.M</b>	<b>9416026136</b>	<b>ncpmsdl55@gmail.com</b>	<b>307, Model Town, Yamuna Nagar</b>
03.	<b>Sh. Dheeraj Luthra</b>	Secretary	<b>M.Tech</b>	<b>9315260002</b>	<b>ncpmsdl55@gmail.com</b>	<b>1690, Dharampura Jagadhri</b>
04.	<b>Sh.Nikhil Luthra</b>	Joint secretary	<b>B.Tech</b>	<b>9315760003</b>	<b>ncpmsdl55@gmail.com</b>	<b>Opp. Gidian Hospital , Jagadhri</b>
05.	<b>Sh. Ashok Kumar</b>	Treasurer	<b>Graduate</b>	<b>9355421836</b>	<b>ncpmsdl55@gmail.com</b>	<b>Old AnajMandi Jagadhri</b>
06.	<b>Dilbagh Luthra</b>	Members	<b>Graduate</b>	<b>9355320752</b>	<b>ncpmsdl55@gmail.com</b>	<b>Manohar Enterprises Jaroda Gate Jagadhri</b>
08	<b>Dr.S.K. Bhasin</b>	Ex-Offico Members	<b>Ph.d</b>		<b>ncpmsdl55@gmail.com</b>	

## **Appendix-2**

### **MEMBERS OF ACADEMIC ADVISORY BOARD**

1. Dr. Sachin Gupta, Principal, NCP College of Polytechnic ,Jagadhri.
2. Dr. S.N Panda, Director Research, well known researcher in the field of Network Security.
3. Dr. S.K. Bhasin, Director, Maharishi Ved Vyas Engineering College, Jagadhri
4. Dr. S.C. Verma, Well Known Educationist
5. Sh. Vipin Manocha, Renowned Tax Consultant of the twin cities of Yamunanagar and Jagadhri.